



**DEPARTMENT OF INTERNATIONAL RELATIONS
AND COOPERATION**

Represented by

THE SOUTH AFRICAN EMBASSY IN ITALY, ROME

**SPECIFICATIONS FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE
REPLACEMENT OF THE CCTV, INTERCOM AND ACCESS CONTROL SYSTEMS AT THE
SOUTH AFRICAN EMBASSY IN ITALY, ROME (14, VIA TANARO)**

SPECIFICATIONS

REQUEST FOR A SERVICE PROVIDER FOR THE REPLACEMENT OF THE CCTV, INTERCOM AND ACCESS CONTROL SYSTEMS AT THE SOUTH AFRICAN CHANCERY IN ITALY, ROME (14, VIA TANARO).

1. PURPOSE

To secure services of a service provider that could replace the CCTV, intercom and access control systems at the South African Embassy in Italy, Rome.

2. BACKGROUND

The Chancery's CCTV, intercom and access control systems are more than twenty years old and need to be replaced.

3. SPECIFICATIONS

The project will entail the following:

3.1 Replacement of the following:

CCTV system (cameras, monitors, DVR and cabling)
Intercom system with modern technology, including replacement of all related cabling.
Access control system

3.2 Proposed solution installation of:

- Material for Intercom system for consular section/public area
- Material for Access Control System
- Video Surveillance System Entire Building and outside premises/pedestrian zones.
- Workstations (3) where systems will be operated / creation of server room

- New CCTV system (new cameras, monitors, DVR and cabling)
- Repair and reactivate the sluice door.
- Repair and reactivate the metal detector.
- Repair and reactivate scanning machine.
- Documentation, training and handing over of licenses.

4. RESPONSIVENESS CRITERIA

The minimum requirements that must be satisfied/met by prospective service provider are:

- 4.1 A detailed quotations should be submitted indicating all costs;
- 4.2 Quotes must be in local currency;
- 4.3 Quotes should indicate VAT.

5. VALIDITY OF PERIOD OF QUOTATION

All quotations must be submitted by the 10th April 2023 and must be valid for a period of three (3) months after the closing date.

6. GENERAL CONDITIONS

The South African Embassy shall not be held liable for any additional costs not stipulated or agreed to after the parties have concluded an agreement.

The South African Embassy will sign the contract with the successful bidder. The South African Embassy reserves the right not to continue with the project and/or appoint a consultant; cancel and/or limit the scope of works.

7. CONTACT PERSONS

Enquiries and submission of proposals can be sent either by email or delivered by hand to:

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