



**DEPARTMENT OF INTERNATIONAL RELATIONS
AND COOPERATION**

Represented by

THE SOUTH AFRICAN EMBASSY IN ITALY, ROME

SPECIFICATIONS FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE REPAIRS OF THE BASEMENT: A NEW CERTIFIED ELECTRICAL SYSTEM INCLUDING NEW ELECTRICAL BOARD, REPLACEMENT OF ALL SWITCHES, PLUGS AND THE ILLUMINATION SYSTEM AT THE SOUTH AFRICAN OFFICIAL RESIDENCE IN ITALY, ROME (115, VIA BARNABA ORIANI).

SPECIFICATIONS /TERMS OF REFERENCE

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1. PURPOSE

To secure services of a Service Provider that could repair the electrical system of the basement at the South African Official Residence in Italy, Rome.

2. BACKGROUND

2.1 The Official Residence basement requires extraordinary repairs of the electrical system.

3. SPECIFICATIONS

3.1 The project will entail the following:

3.1.1 Demolition and, opening of containment, Making good after installation.

3.1.2 Disposal of rubble in certified dumping ground

3.1.3 New Electrical boards

3.1.4 Supply and mounting/Installation of new switches

3.1.5 Supply and Installation of new illumination system

3.1.6 Certification (according to bi-laws and regulations)

4. EVALUATION CRITERIA

The minimum requirements that must be satisfied / met by prospective service provider are:

4.1 A detailed quotation should be submitted indicating itemizing all costs of services required material and labour costs, including guarantees on materials and workmanship.

4.2 A project plan reflecting realistic timeframes, including waiting period for delivery after placing order must be provided.

4.3 Quotes must be in local currency and inclusive of all materials and labour.

4.4 Quotations should include payment conditions.

4.5 A valid registration certificate of the service provider.

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5. VALIDITY OF PERIOD OF QUOTATION

All quotations submitted must be submitted by the **7th of December 2023** and must be valid for a period of three (3) months after the closing date.

6. GENERAL CONDITIONS

The South African Embassy shall not be held liable for any additional costs not stipulated or agreed to after the parties have concluded an agreement.

The South African Embassy will sign the contract with the successful bidder. The South African Embassy reserves the right not to continue with the project and/or appoint a Consultant; cancel and/or limit the scope of works.

7. CONTACT PERSONS

Enquiries and submission of proposals can be directed to:

Mr F T Jele
Corporate Services Manager
South African Embassy: Rome
Italy
Contact number:
Email address: jelet@dirco.gov.za

Ms. L Radebe
Third Secretary CS
South African Embassy: Rome
Italy
Contact number:
Email address: radebel@dirco.gov.za

8. SUBMISSION AND PROPOSALS

Submissions and proposals should be sent either by mail or delivered by hand to the following address:

Corporate Services Manager
South African Embassy
14 Via Tanaro
Roma
Italy