



**DEPARTMENT OF INTERNATIONAL RELATIONS
AND COOPERATION**

Represented by

THE SOUTH AFRICAN EMBASSY IN ITALY, ROME

SPECIFICATIONS FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE REPAIRS OF THE BASEMENT: TILING OF FOUR BATHROOMS AND A LAUNDRY ROOM INCLUDING NEW PLUMBING FOR THE LAUNDRY ROOM AT THE SOUTH AFRICAN OFFICIAL RESIDENCE IN ITALY, ROME (115, VIA BARNABA ORIANI).

SPECIFICATIONS /TERMS OF REFERENCE

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1. PURPOSE

To secure services of a Service Provider that could tile four bathrooms and one laundry room including new plumbing for the laundry room at the basement of the South African Official Residence in Italy, Rome.

2. BACKGROUND

2.1 The Official Residence basement requires complete painting.

3. SPECIFICATIONS

3.1 The project will entail the following:

3.1.1 Apply waterproofing in four bathrooms.

3.1.2 Retiling of the four bathrooms.

3.1.3 Apply waterproofing in the laundry room.

3.1.4 Tiling of the laundry room

3.1.5 Installation of new plumbing pipes in the new laundry room

3.1.6 Disposal and transportation of old material, rubble, and waste to certified dumping

4. EVALUATION CRITERIA

The minimum requirements that must be satisfied / met by prospective service provider are:

4.1 A detailed quotation should be submitted indicating itemizing all costs of services required material and labour costs, including guarantees on materials and workmanship.

4.2 A project plan reflecting realistic timeframes, including waiting period for delivery after placing order must be provided.

4.3 Quotes must be in local currency and inclusive of all materials, labour.

4.4 Quotations should include payment conditions.

4.5 A valid registration certificate of the service provider.

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5. VALIDITY OF PERIOD OF QUOTATION

All quotations submitted must be submitted by the **7th of December 2023** and must be valid for a period of three (3) months after the closing date.

6. GENERAL CONDITIONS

The South African Embassy shall not be held liable for any additional costs not stipulated or agreed to after the parties have concluded an agreement.

The South African Embassy will sign the contract with the successful bidder. The South African Embassy reserves the right not to continue with the project and/or appoint a consultant; cancel and/or limit the scope of works.

7. CONTACT PERSONS

Enquiries and submission of proposals can be directed to:

Mr F T Jele
Corporate Services Manager
South African Embassy: Rome
Italy
Email address: jelet@dirco.gov.za

Ms. L Radebe
Third Secretary
South African Embassy: Rome
Italy
Email address: radebel@dirco.gov.za

8. SUBMISSION AND PROPOSALS

Submissions and proposals should be sent either by mail or delivered by hand to the following address:

Corporate Services Manager
South African Embassy
14 Via Tanaro
Roma
Italy