



**DEPARTMENT OF INTERNATIONAL RELATIONS
AND COOPERATION**

Represented by

THE SOUTH AFRICAN EMBASSY IN ITALY, ROME

SPECIFICATIONS FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE REPAIRS OF THE CHANCERY APARTMENT: PLUMBING WORKS, RENEWAL OF INDOOR SEWERAGE PIPES, REFURBISHMENT OF THREE BATHROOMS AND THE REFURBISHMENT OF THE KITCHENNETTE AT THE SOUTH AFRICAN EMBASSY IN ITALY, ROME (14, VIA TANARO).

SPECIFICATIONS /TERMS OF REFERENCE

**APPOINTMENT OF A SERVICE PROVIDER FOR THE REPAIRS OF THE
CHANCERY APARTMENT: PLUMBING WORKS, RENEWAL OF INDOOR
SEWERAGE PIPES, REFURBISHMENT OF THREE BATHROOMS AND
KITCHENETTE AT THE SOUTH AFRICAN EMBASSY CHANCERY APARTMENT
IN ITALY, ROME (14, VIA TANARO).**

1. PURPOSE

To secure services of a Service Provider that could repair the plumbing works, refurbishment of three bathrooms and kitchenette at the Chancery apartment of the South African Chancery in Italy, Rome.

2. BACKGROUND

2.1 The Chancery Apartment requires the repair plumbing works, refurbishment of three bathrooms and one kitchenette.

3. SPECIFICATIONS

3.1 The project will entail the following:

3.1.1 Plumbing Works, Renewal of indoor sewerage pipes;

- a) Excavation inside, removal and securing.
- b) Removal and disposal of the damaged sewage pipes.
- c) Relaying of the sewage pipes and connecting to existing pipe.

3.1.2 Refurbishment of three bathrooms

- a) Replacement of bath tubs.
- b) Replacement of taps.
- c) Replacement of radiators.
- d) Installation of new tiles.

3.1.3 Refurbishment of the Kitchenette on the 3rd Floor

- a) Replacement of tiles;
- b) Replacement of radiators.

4. EVALUATION CRITERIA

The minimum requirements that must be satisfied / met by prospective service provider are:

4.1A detailed quotation should be submitted indicating itemizing all costs of services required material and labour costs, including guarantees on materials and workmanship.

4.2A project plan reflecting realistic timeframes, including waiting period for delivery after placing order must be provided.

4.3 Quotes must be in local currency and inclusive of taxes and VAT.

4.4 Quotations should include payment conditions.

5. VALIDITY OF PERIOD OF QUOTATION

All quotations submitted must be submitted by **31ST OF MARCH 2023** and must be valid for a period of three (3) months after the closing date.

6. GENERAL CONDITIONS

The South African Embassy shall not be held liable for any additional costs not stipulated or agreed to after the parties have concluded an agreement.

The South African Embassy will sign the contract with the successful bidder. The South African Embassy reserves the right not to continue with the project and/or appoint a Consultant; cancel and/or limit the scope of works.

7. CONTACT PERSONS

Enquiries and submission of proposals can be directed to:

Mr F T Jele
Corporate Services Manager
South African Embassy: Rome
Italy
Contact number:
Email address: jelet@dirco.gov.za

Ms. V D'ancona
Administrative Secretary

South African Embassy: Rome
Italy
Contact number:
Email address: d'anconav@dirco.gov.za

8. SUBMISSION AND PROPOSALS

Submissions and proposals should be sent either by mail or delivered by hand to the following address:
Corporate Services Manager
South African Embassy
14 Via Tanaro
Roma
Italy