



**DEPARTMENT OF INTERNATIONAL RELATIONS
AND COOPERATION**

Represented by

THE SOUTH AFRICAN EMBASSY IN ITALY, ROME

SPECIFICATIONS FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE REPLACEMENT AND INSTALLATION OF A NEW CERTIFIED ELECTRICAL SYSTEM INCLUDING TWO NEW ELECTRICAL BOARDS, REPLACEMENT OF ALL SWITCHES , PLUGS AND THE ILLUMINATION SYSTEM AT THE SOUTH AFRICAN EMBASSY IN ITALY, ROME (14, VIA TANARO).

SPECIFICATIONS /TERMS OF REFERENCE

**APPOINTMENT OF A SERVICE PROVIDER FOR THE REPLACEMENT AND
INSTALLATION OF A NEW CERTIFIED ELECTRICAL SYSTEM INCLUDING TWO
NEW ELECTRICAL BOARDS, REPLACEMENT OF ALL SWITCHES , PLUGS AND
THE ILLUMINATION SYSTEM AT THE SOUTH AFRICAN EMBASSY IN ITALY,
ROME (14, VIA TANARO).**

1. PURPOSE

To secure services of a Service Provider that could replace and install a new certified electrical system including two new electrical boards, replacement of all switches, plugs and the replacement of the illumination system at the Chancery apartment at the South African Chancery in Italy, Rome.

2. BACKGROUND

The Chancery Apartment requires the replace and installation of a new certified electrical system including two new electrical boards, replacement of all switches, plugs and the replacement of the illumination system.

3. SPECIFICATIONS

3.1 The project will entail the following:

3.1.1 Replace and installation of a new certified electrical system including two new electrical boards, replacement of all switches, plugs and the replacement of the illumination system.

4. EVALUATION CRITERIA

The minimum requirements that must be satisfied / met by prospective service provider are:

4.1A detailed quotation should be submitted indicating itemizing all costs of services required material and labour costs, including guarantees on materials and workmanship.

4.2A project plan reflecting realistic timeframes, including waiting period for delivery after placing order must be provided.

4.3 Quotes must be in local currency and inclusive of taxes and VAT.

4.4 Quotations should include payment conditions.

5. VALIDITY OF PERIOD OF QUOTATION

All quotations submitted must be submitted by **31ST OF MARCH 2023** and must be valid for a period of three (3) months after the closing date.

6. GENERAL CONDITIONS

The South African Embassy shall not be held liable for any additional costs not stipulated or agreed to after the parties have concluded an agreement.

The South African Embassy will sign the contract with the successful bidder. The South African Embassy reserves the right not to continue with the project and/or appoint a consultant; cancel and/or limit the scope of works.

7. CONTACT PERSONS

Enquiries and submission of proposals can be directed to:

Mr F T Jelet
Corporate Services Manager
South African Embassy: Rome
Italy
Contact number:
Email address: jelet@dirco.gov.za

Ms. V D'ancona
Administrative Secretary
South African Embassy: Rome
Italy
Contact number:
Email address: d'anconav@dirco.gov.za

8. SUBMISSION AND PROPOSALS

Submissions and proposals should be sent either by mail or delivered by hand to the following address:
Corporate Services Manager

South African Embassy
14 Via Tanaro
Roma
Italy