



**DEPARTMENT OF INTERNATIONAL RELATIONS  
AND COOPERATION**

**Represented by**

**THE SOUTH AFRICAN EMBASSY IN ITALY, ROME**

**SPECIFICATIONS FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE  
REPLACEMENT OF THE HEATING, AIR CONDITIONING AND UTA SYSTEMS OF THE  
CHANCERY APARTMENT AT THE SOUTH AFRICAN CHANCERY IN ITALY, ROME (14  
VIA TANARO)**

**SPECIFICATIONS**

# **REQUEST FOR A SERVICE PROVIDER FOR THE REPLACEMENT OF THE HEATING, AIR CONDITIONING AND UTA SYSTEMS OF THE CHANCERY APARTMENT AT THE SOUTH AFRICAN EMBASSY IN ROME (14, VIA TANARO).**

## **1. PURPOSE**

To secure services of a service provider that could replace and install heating, air-conditioning and air treatment (UTA) systems of the Chancery apartment at the South African Embassy in Italy, Rome.

## **2. BACKGROUND**

The heating, air condition and UTA systems of the Chancery apartment are thirty-eight years old and completely out of order and need to be replaced.

## **3. SPECIFICATIONS**

The project will entail the following:

- 3.1 Removal of the current heating, air conditioning and UTA systems of the Chancery apartment.
- 3.2 Installation of new heating, air conditioning and UTA systems at the Chancery apartment.
4. Disposal and transportation of old material, rubble and waste to certified dumping area.

## **5. RESPONSIVENESS CRITERIA**

The minimum requirements that must be satisfied/met by prospective service provider are:

- 4.1 A detailed quotation should be submitted indicating all costs of services required, material and labour costs, including guarantees on materials and workmanship.
- 4.2 A project plan reflecting realistic timeframes, including waiting period for delivery after placing order must be provided.
- 4.3 Quotes must be in local currency.
- 4.4 A valid registration certificate of the service provider.

## 6. VALIDITY OF PERIOD OF QUOTATION

All quotations must be submitted by **12:00 on 12 October 2023** and must be valid for a period of three (3) months after the closing date.

## 7. GENERAL CONDITIONS

The South African Embassy shall not be held liable for any additional costs not stipulated or agreed to after the parties have concluded an agreement.

The South African Embassy will sign the contract with the successful bidder. The South African Embassy reserves the right not to continue with the project and/or appoint a consultant; cancel and/or limit the scope of works.

## 8. CONTACT PERSONS

Enquiries and submission of proposals can be sent either by email or delivered by hand to:

Mr FT Jele

Corporate Services Manager

South African Embassy: Rome

Italy

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