



**DEPARTMENT OF INTERNATIONAL RELATIONS
AND COOPERATION**

Represented by

THE SOUTH AFRICAN EMBASSY IN ITALY, ROME

SPECIFICATIONS FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE REPLACEMENT AND INSTALLATION OF A NEW CERTIFIED ELECTRICAL SYSTEM INCLUDING TWO NEW ELECTRICAL BOARDS, REPLACEMENT OF ALL SWITCHES AND ILLUMINATION SYSTEM AT THE CHANCERY APARTMENT OF THE SOUTH AFRICAN EMBASSY IN ITALY, ROME (14, VIA TANARO).

SPECIFICATIONS / TERMS OF REFERENCE

APPOINTMENT OF A SERVICE PROVIDER FOR THE REPLACEMENT AND INSTALLATION OF A NEW CERTIFIED ELECTRICAL SYSTEM INCLUDING TWO NEW ELECTRICAL BOARDS, REPLACEMENT OF ALL SWITCHES AND ILLUMINATION SYSTEM AT THE CHANCERY APARTMENT OF THE SOUTH AFRICAN EMBASSY IN ITALY, ROME (14, VIA TANARO).

1. PURPOSE

To secure services of a Service Provider that could replace and install a new certified electrical system including two new electrical boards, replacement of all switches, plugs and replacement of the illumination system at the Chancery apartment at the South African Embassy in Italy, Rome.

2. BACKGROUND

The Chancery apartment requires the replacement and installation of a new certified electrical system including two new electrical boards, replacement of all switches, plugs and replacement of the illumination system.

3. SPECIFICATIONS

3.1 The project will entail the following:

- 3.1.1 Demolition and opening of containment;
- 3.1.2 Installation of two new electrical boards;
- 3.1.3 Supply and installation of new switches;
- 3.1.4 Supply and installation of new illumination system;
- 3.1.5 Electrification of all window shutters;
- 3.1.6 Certification according to bi-laws and regulations;
- 3.1.7 Disposal of rubble in certified dumping ground.

3.1.8 **RESPONSIVENESS CRITERIA**

The minimum requirements that must be satisfied/met by prospective service provider are:

- 4.1 A detailed quotation should be submitted indicating all costs of services required, material and labour costs, including guarantees on materials and workmanship.
- 4.2 A project plan reflecting realistic timeframes, including waiting period for delivery after placing order must be provided.
- 4.3 Quotes must be in local currency.
- 4.4 A valid registration certificate of the service provider.

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5. **VALIDITY OF PERIOD OF QUOTATION**

All quotations must be submitted by **12:00 on 14 February 2024** and must be valid for a period of three (3) months after the closing date.

6. **GENERAL CONDITIONS**

The South African Embassy shall not be held liable for any additional costs not stipulated or agreed to after the parties have concluded an agreement.

The South African Embassy will sign the contract with the successful bidder. The South African Embassy reserves the right not to continue with the project and/or appoint a consultant; cancel and/or limit the scope of works.

7. **CONTACT PERSONS**

Enquiries and submission of proposals can be sent either by email or delivered by hand to:

Mr FT Jele

Corporate Services Manager

South African Embassy: Rome

Italy

E-mail address: Jelet@dirco.gov.za

Ms L Radebe

Third Secretary Corporate Services

South African Embassy, Rome

Italy

E-mail address: Radebel@dirco.gov.za

Annexure A on following page

Annexure A /Allegato A			
Description of Works/Descrizione lavori	Unit/unità	Price per Unit/Prezzo per unità	Total Amount/Costo totale
Demolition and, opening of containment, Making good after installation (Wiring) sqm - Demolizione e apertura cantiere. Indicare mq	1400		-
New Electrical boards / Nuovi Quadri Elettrici per Piano	2		-
Supply and mounting/Installation of new switches - Fornitura ed installazione interruttori			-
1. Walled Boxes/ Scatole Murate	126		-
2.Switch Diverters/Interruttori Deviatori	52		-
3.Electrical Outlets/Prese Elettriche	86		-
4.Two-pole circuit breakers/Interruttori bipolari	52		-
5.Damper Controls/Comandi Serrande	18		-
6.Antene TV sockets/Prese Antenne TV	10		-
7.Emergency Bathroom Buttons/Pulsanti Emerg bagno	2		-
8.Buzzer Intercom/Buzzer Citofono	2		-
9.Electrification of all Window Shutters/Serrande elettriche			
Supply and Installation of new illumination system/Impianto illuminazione			
1.Points of Light/Punti Luce	62		-
Cable to be used m2/ mq cavo da utilizzare	1400		
Certification (according to bi-laws and regulations)-Certificazione	1		-
Disposal of rubble in certified dumping ground-Smaltimento	1		-
Labour Cost (Hourly rate) - Costi manodopera per ogni ora	96		-
Total - Totale			-

Name of Service Provider/Nome azienda:	
Date/data:	
Contact Details/ Contatti:	