



**DEPARTMENT OF INTERNATIONAL RELATIONS  
AND COOPERATION**

**Represented by**

**THE SOUTH AFRICAN EMBASSY IN ITALY, ROME**

**REQUEST FOR QUOTATIONS FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE UPGRADING OF THE HEATING PLANT AND REPLACEMENT OF THE BOILER AND THE WATER TANK AT THE SOUTH AFRICAN OFFICIAL RESIDENCE IN ITALY, ROME (115, VIA BARNABA ORIANI).**

**RFQ 073**

**SPECIFICATIONS /TERMS OF REFERENCE**

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**1. PURPOSE**

To secure services of a Service Provider that could carry out the upgrading of the heating plant and the replacement of the boiler and the water tank at the South African Official Residence in Italy, Rome.

**2. BACKGROUND**

- 2.1 The Official Residence heating plant requires an upgrading including the replacement of the boiler and water tank.

**3. SPECIFICATIONS**

The project will entail the following:

- 3.1 Dismantling of old boiler and water tank
- 3.2 Transport and disposal of old boiler, water tank and old connections
- 3.3 Installation of new piping;
- 3.4 Supply and installation of new boiler (kw necessary to heat the entire building);
- 3.5 Supply and installation of new heating pump.
- 3.6 Supply and installation of a new Lt 500 water tank to provide hot water to the entire building including new tap connected to the water tank
- 3.7 Replacement of electrical system of the heating plant
- 3.8 Creation of specific REI 180 wall (for heating plants)
- 3.9 Cleaning and plastering of all walls of the heating plant
- 3.10 Deep cleaning of the affected area.
- 3.11 Certificate of conformity
- 3.12 Maintenance plan for 3 years

**4. RESPONSIVENESS CRITERIA**

The minimum requirements that must be satisfied / met by prospective service provider are:

- 4.1 A detailed quotation should be submitted indicating itemizing all costs of services required material and labour costs, including guarantees on materials and workmanship. Annexure A to be filled in for quotation.
- 4.2 Submission of relevant company registration
- 4.3 A project plan reflecting realistic timeframes, including waiting period for delivery after placing order must be provided.
- 4.4 Quotes must be in local currency and inclusive of all materials and labour.

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**5. VALIDITY OF PERIOD OF QUOTATION**

All quotations must be submitted by **25 November 2024** and must be valid for a period of three (3) months after the closing date.

**6. GENERAL CONDITIONS**

The South African Embassy shall not be held liable for any additional costs not stipulated or agreed to after the parties have concluded an agreement.

The South African Embassy will sign the contract with the successful bidder. The South African Embassy reserves the right not to continue with the project and/or appoint a consultant; cancel and/or limit the scope of works.

**7. CONTACT PERSONS**

Enquiries and submission of proposals can be directed to:

Mr F T Jele  
Corporate Services Manager  
South African Embassy: Rome  
Italy  
Contact number:  
Email address: jelet@dirco.gov.za

**8. SUBMISSION AND PROPOSALS**

Submissions and proposals should be sent either by mail or delivered by hand to the following address:

Corporate Services Manager  
South African Embassy  
14 Via Tanaro  
Roma  
Italy